

<b>Location:</b>	<b>Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 OTS</b>
<b>Date:</b>	<b>Starting at 9.30 am prompt – Wednesday 20<sup>th</sup> May 2026</b>
<b>This meeting is being sponsored by Dermal Laboratories and Cambrian Alliance Ltd who have had no influence on this agenda or its topics.</b>	

Item	Time	Agenda Topic	Paper Ref	Action	Lead
1.	9.30am	<b>WELCOME, APOLOGIES &amp; COMMITTEE GOVERNANCE</b> <ul style="list-style-type: none"> <li>CPWY Rules of Engagement</li> <li>No apologies have been received.</li> <li><b>Appointment of Officers</b></li> <li>Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests</li> <li>Competition Law Compliance Guidelines</li> <li>Attendance list from previous meetings</li> </ul>	F26.05-01  F26.05-02  F26.05-03 F26.05-04	Standing Item	AC
2.	9.40am 10 mins	<b>MINUTES OF LAST MEETING</b> <ul style="list-style-type: none"> <li>Minutes to be checked for accuracy and then approved and signed by chair.</li> <li>Matters arising and review of action points from the minutes.</li> </ul>	F26.05-05	Standing Item	AC  NGK
3.	9.50am	<b>CPE UPDATE</b> <ul style="list-style-type: none"> <li>CPE Meeting Update</li> </ul>	F26.05-06	Discussion	DB
4.	10.0am	<b>CPWY TEAM UPDATES</b> Item for questions or clarifications. <ul style="list-style-type: none"> <li>Services Update               <ul style="list-style-type: none"> <li>RSV Paper</li> </ul> </li> <li>Operations Update               <ul style="list-style-type: none"> <li>Updated Events Calendar</li> </ul> </li> <li>PCN Update               <ul style="list-style-type: none"> <li>Neighbourhood Health Briefing</li> </ul> </li> <li>CEO Update</li> </ul>	F26.05-07a F26.05-07b F26.05-08a F26.05-08b F26.05-09a F26.05-09b F26.05-10	Discussion	NGK
5.	10.20am	<b>TREASURER'S UPDATE</b> <ul style="list-style-type: none"> <li>Finance Report – Operational</li> <li>Finance Report – Services</li> </ul>	F26.05-11 F26.05-12	Information	DB
6.	10.25am	<b>CONTRACT APPLICATIONS &amp; AMENDMENTS UPDATE</b> Update Report	F26.05-13	Information	AC
7.	10.30am	<b>PRE-EXTERNAL MEETING DISCUSSION</b>		Discussion	NGK/AC
<b>MORNING BREAK – 10.45am (15 minutes)</b>					
8.	11.00am	<b>WY PRIMARY CARE UPDATE</b> Primary Care Commissioning – Anna Ladd	Paper to follow F26.05-14	Discussion	AC
9.	11.30am	<b>MAXIMISING FLU AND COVID VACCINATION UPTAKE THROUGH COMMUNITY PHARMACY</b> Vaccine & Immunisation Team – Leanne Riley, Kathy Wakefield and Mark Robinson	F26.05-15	Discussion	AC
10.	12.15pm	<b>MEETING SPONSOR PRESENTATION</b> Tina Allan – Dermal Laboratories		Presentation	AC
<b>LUNCH BREAK – 12.30pm (45 minutes)</b>					
11.	1.15pm	<b>MEETING SPONSOR PRESENTATION</b> David Dibb – Cambrian Alliance		Presentation	AC
12.	1.30pm	<b>HEALTHWATCH PHARMACY FIRST REPORT</b> <ul style="list-style-type: none"> <li>Final Report</li> <li>Discussion Paper</li> </ul>	F26.05-16 F26.05-17	Discussion	NGK

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<b>AFTERNOON BREAK – 2.15pm (15 minutes)</b>					
13.	2.30pm	<b>CONTRACTOR ITEMS</b> None received		Discussion	AC
14.	2.35pm	<b>MEMBERS ITEMS</b> None received		Discussion	
15.	2.40pm	<b>CCA REPORTING QUESTIONS</b> Responsibility to complete		Discussion	AC
16.	2.45pm	<b>ANY OTHER BUSINESS</b>		Discussion	AC
17.	2.50pm	<b>FUTURE MEETING DATES</b> Meetings will be held at the Village Hotel, Leeds South from 9.30am on: <ul style="list-style-type: none"> <li>• Wednesday 15<sup>th</sup> July 2026</li> <li>• Wednesday 9<sup>th</sup> September 2026</li> <li>• Wednesday 11<sup>th</sup> November 2026</li> <li>• Wednesday 20<sup>th</sup> January 2027</li> <li>• Wednesday 17<sup>th</sup> March 2027</li> </ul>		Information	AC
<b>CLOSE OF MAIN MEETING</b>					

<b>FINANCE &amp; PERFORMANCE SUBCOMMITTEE – CLOSED SESSION</b>					
Item	Time	Purpose	Paper Ref	Action	Lead
18.	2.30pm	<b>MINUTES OF LAST MEETING</b> <ul style="list-style-type: none"> <li>• Minutes to be checked for accuracy and then approved and signed by chair.</li> <li>• Matters arising and review of action points from the minutes.</li> </ul>	C26.05-01	Discuss	Chair
20	2.30pm	<b>APPLICATIONS TO CONSIDER</b> <ul style="list-style-type: none"> <li>• None received.</li> </ul>		Discuss	Chair
<b>CLOSE OF SUBCOMMITTEE MEETING</b>					

**This meeting is being sponsored by Dermal Laboratories and Cambrian Alliance Ltd who have had no influence on the agenda or its topics and will be supporting the meeting by having 15 min slots on the agenda to discuss their promoted products.  
Thank you for your sponsorship.**

