

Location:	Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 OTS
Date:	Starting at 9.30am prompt – Wednesday 19 th November 2025
 This meeting is being sponsored by Theramex and Lupin Healthcare who have no input into this agenda. 	

Mid-morning Break: 10.30am ~ Lunch: 12.30pm ~ Mid-afternoon Break: 2.45pm

Time Specific Agenda Items				
Time	Duration	Purpose	Paper Ref	Lead
10.40am	20 mins	ADVANCED SERVICES FACILITATOR UPDATE Phil Wiles and Emma Hermiston	T25.11-01	
11am	60 mins	PRIMARY CARE AND HoMM ATTENDANCE - David Smith – Paper to follow. - Dawn Ginns– Paper to follow	T25.11-02 T25.11-03	AC
12.15pm	15 mins	MEETING SPONSOR Theramex – Claire Holmes		AC
1.15pm	15 mins	MEETING SPONSOR Lupin Healthcare – Sarah Gordon		AC

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
1.	WELCOME & APOLOGIES - Apologies received from David Broome and Zak Laher. - CPWY Rules of Engagement	F25.11-01	Info	AC
2.	COMMITTEE GOVERNANCE - Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests - Competition Law Compliance Guidelines - Attendance list from previous meetings	F25.11-02 F25.11-03 F25.11-04	Info	AC
3.	MINUTES OF LAST MEETING Minutes to be checked for accuracy and then approved.	F25.11-05	Discuss	AC
4.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	F25.11-05	Discuss	AC
5.	CPE UPDATE CPE meeting update.	F25.11-06	Discuss	DB
6.	CPWY TEAM UPDATES (45 minutes allowed for discussion) Item for questions or clarifications. - Services Update - PCN Update - Operations Update - Updated Events Calendar - CEO Update	F25.11-07 F25.11-08 F25.11-09a F25.11-09b F25.11-10	Discuss	NGK
7.	CONTRACT APPLICATIONS & AMENDMENTS UPDATE Update Report	F25.11-11	Info	AC
8.	TREASURER'S UPDATE - Finance Report – Operational - Finance Report – Services	F25.11-12 F25.11-13	Info	DB

9.	CONTRACTOR ITEMS None received.		Discuss	AC
10.	MEMBERS ITEMS FR – Opportunity to discuss the CPWY teams reports in more detail. (Item 6 above)		Discuss	Chair
11.	CCA REPORTING QUESTIONS Responsibility to complete.		Discuss	Chair
12.	ANY OTHER BUSINESS		Discuss	Chair
13.	VENUE & PROPOSED DATES FOR 2026–27 - Agree venue for future meetings. - Wednesday 20th May 2026 - Wednesday 15th July 2026 - Wednesday 9th September 2026 - Wednesday 11th November 2026 - Wednesday 20th January 2027 - Wednesday 17th March 2027		Discuss	Chair
14.	FUTURE MEETING DATES Meetings will be held at the Village Hotel, Leeds South from 9.30am on: - Wednesday 21st January 2026 - Wednesday 25th March 2026		Info	Chair

FINANCE & PERFORMANCE SUBCOMMITTEE – CLOSED SESSION				
Item	Purpose	Paper Ref	Action	Lead
15.	MINUTES OF THE LAST MEETING	C25.11-01	Discuss	Chair
16.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	C25.11-01	Discuss	Chair
17.	APPLICATIONS TO CONSIDER - Montwood Ltd, WF1 3AP – Identified improvements or better access - Proposed response – to follow - Cottingham (Waltham) Ltd, WF1 – Identified current need - Proposed response – to follow	C25.11-02a C25.11-02b C25.11-03a C25.11-03b	Discuss	Chair

This meeting is being sponsored by Theramex and Lupin Healthcare who have no influence on the agenda or its topics and will be supporting the meeting by having 15-minute slots on the agenda to discuss their promoted products.



Thank you for your sponsorship.