



Location:	Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 OTS
Date:	Starting at 9.30 am prompt – Wednesday 16 <sup>th</sup> July 2025
 <p>This meeting is being part sponsored by Pfizer and Daiichi Sankyo who have had no influence on the agenda or input into the event.</p> 	

Mid-morning Break: 10.45am ~ Lunch: 12.30pm ~ Mid-afternoon Break: 2.45pm

Time Specific Agenda Items				
Time	Duration	Purpose	Paper Ref	Lead
10.25am	20 mins	PRE-MEETING DISCUSSION		
11am	60 mins	<b>PRIMARY CARE AND HoMM ATTENDANCE</b> <ul style="list-style-type: none"> <li>Medicines Optimisation – Samiullah Choudhry – Wakefield</li> <li>Primary Care Commissioning – Anna Ladd</li> </ul>	T25.07-01 T25.07-02	Chair
12.15pm	15 mins	<b>MEETING SPONSOR</b> <ul style="list-style-type: none"> <li>Pfizer – Itrat Ali and Tamas Ahmed</li> </ul>		Chair
1.15pm	15 mins	<b>MEETING SPONSOR</b> <ul style="list-style-type: none"> <li>Daiichi Sankyo – Paul Rawlings</li> </ul>		Chair
1.30pm	30 mins	<b>SAFEGUARDING</b> <ul style="list-style-type: none"> <li>Penny McSorley – Director of Nursing and Quality – Wakefield</li> <li>Luke Turnbull – Designated Nurse Safeguarding Adults – Calderdale</li> </ul>		Chair

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
1.	<b>WELCOME &amp; APOLOGIES</b> <ul style="list-style-type: none"> <li>Welcome <ul style="list-style-type: none"> <li>Paul Mason (SKF Lo (Chemists) Ltd representing IPA.</li> <li>Alexander Briggs (Westcliffe Pharmacy) and Aneta Paluch (Well Pharmacy) attending as observers.</li> <li>Amanda Smith co-opted on to the committee representing Robertsons Pharmacy.</li> </ul> </li> <li>CPWY Rules of Engagement</li> </ul>	F25.07-01	Info	Chair
2.	<b>COMMITTEE GOVERNANCE</b> <ul style="list-style-type: none"> <li>i. Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests</li> <li>ii. Competition Law Compliance Guidelines</li> <li>iii. Attendance list from previous meetings</li> </ul>	F25.07-02  F25.07-03 F25.07-04	Info	Chair
3.	<b>MINUTES OF LAST MEETING</b> Minutes to be checked for accuracy and then approved.	F25.07-05	Discuss	Chair
4.	<b>MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES</b>	F25.07-05	Discuss	Chair
5.	<b>CPE UPDATE</b> <ul style="list-style-type: none"> <li>CPE meeting update</li> <li>10-Year Health Plan (highlighted with points of interest by CPE) <ul style="list-style-type: none"> <li>CPE Briefing</li> </ul> </li> </ul>	F25.07-06 F25.07-07a F25.07-07b	Discuss	CPE Rep
6.	<b>CPE/LPC CONFERENCE</b> Tuesday 25 <sup>th</sup> November 2025 – London (up to 500 contractors, 6 attendees permitted)		Discuss	

7.	<b>CPWY STRATEGY</b> <ul style="list-style-type: none"><li>For agreement and ratification.</li><li>Event Plan</li></ul>	F25.07-08 F25.07-09	Discuss	
8.	<b>CPWY TEAM UPDATES</b> Item for questions or clarifications. <ul style="list-style-type: none"><li>Services Update</li><li>PCN Update</li><li>Operations Update</li><li>CEO Update</li></ul>	F25.07-10 F25.07-11 F25.07-12 F25.07-13	Info	Chair
9.	<b>CONTRACT APPLICATIONS &amp; AMENDMENTS UPDATE</b> <ul style="list-style-type: none"><li>Update Report</li></ul>	F25.07-14	Info	Chair
10.	<b>TREASURER'S UPDATE</b> <ul style="list-style-type: none"><li>Finance Report – Operational</li><li>Finance Report – Services</li></ul>	F25.07-15 F25.07-16	Info	CEO
11.	<b>CONTRACTOR ITEMS</b> <ul style="list-style-type: none"><li>None received.</li></ul>		Discuss	Chair
12.	<b>MEMBERS ITEMS</b> <ul style="list-style-type: none"><li>None received.</li></ul>		Discuss	Chair
13.	<b>CCA REPORTING QUESTIONS</b> <ul style="list-style-type: none"><li>Responsibility to complete</li></ul>		Discuss	Chair
14.	<b>ANY OTHER BUSINESS</b>		Discuss	Chair
15.	<b>FUTURE MEETING DATES</b> Meetings will be held at the Village Hotel, Leeds South from 9.30am on: <ul style="list-style-type: none"><li>Wednesday 17<sup>th</sup> September 2025</li><li>Wednesday 19<sup>th</sup> November 2025</li><li>Wednesday 21<sup>st</sup> January 2026</li><li>Wednesday 25<sup>th</sup> March 2026</li></ul>		Info	Chair

FINANCE & PERFORMANCE SUBCOMMITTEE – CLOSED SESSION				
Item	Purpose	Paper Ref	Action	Lead
16.	<b>MINUTES OF THE LAST MEETING</b>	C25.07-01	Discuss	Chair
17.	<b>MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES</b>	C25.07-01	Discuss	Chair
18.	<b>LPC SELF-ASSESSMENT</b>	C25.07-02	Discuss	Chair
19.	<b>APPLICATIONS TO CONSIDER</b> None. If any are received prior to the meeting these will be forwarded for consideration.		Discuss	Chair

**This meeting is being part sponsored by Pfizer and Daiichi Sankyo who have had no influence on the agenda or input into the event and will be supporting the meeting by having 15 min slots on the agenda to discuss their promoted products.**  
**Thank you for your sponsorship.**

