

Location:	Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 0TS
Date:	Starting at 9.30 am prompt – Wednesday 15th January 2025

Time Specific Agenda Items				
Time	Duration	Purpose	Paper Ref	Lead
11am	15 mins	HEALTHWATCH – Stuart Morrison Healthwatch Leeds <ul style="list-style-type: none"> Repeat Prescriptions Report – The report can be accessed by clicking here 	T25.01-01	Chair
12.15pm	15 mins	MEETING SPONSOR Gedeon Richter – Julian Ellis		Chair
1.15pm	15 mins	MEETING SPONSOR <ul style="list-style-type: none"> Nestle Health Science UK – Cathy O'Neill 		Chair
1.30pm	60 mins	WY PRIMARY CARE AND MEDICINES OPTIMISATION UPDATE <ul style="list-style-type: none"> Medicines Optimisation – Helen Higgins (Leeds) Primary Care Commissioning – Dawn Ginns 	Papers to follow.	Chair

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
1.	WELCOME & APOLOGIES <ul style="list-style-type: none"> Welcome Elizabeth Nkhoma and Martha Cocks attending as observers. CPWY Rules of Engagement 	F25.01-01	Information	Chair
2.	COMMITTEE GOVERNANCE <ol style="list-style-type: none"> Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests Competition Law Compliance Guidelines Attendance list from previous meetings 	F25.01-02 F25.01-03 F25.01-04	Information	Chair
3.	MINUTES OF LAST MEETING Minutes to be checked for accuracy and then approved.	F25.01-05	Discuss	Chair
4.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	F25.01-05	Discuss	Chair
5.	CPE UPDATE <ul style="list-style-type: none"> CPE meeting update Review of the evening meeting with CPE with Y&H LPCs 	F25.01-06	Information	DB
6.	CPWY TEAM UPDATES Item for questions or clarifications. <ul style="list-style-type: none"> Services Update PCN Update Operations Update CEO Update 	F25.01-07a&b F25.01-08 F25.01-09 F25.01-10	Information	Chair
7.	CONTRACT APPLICATIONS & AMENDMENTS UPDATE <ul style="list-style-type: none"> Update Report 	F25.01-11	Information	Chair
8.	TREASURER'S UPDATE <ul style="list-style-type: none"> Finance Report – Operational Finance Report – Services 	F25.01-12 F25.01-13	Information	DB
9.	CONTRACTOR ITEMS <ul style="list-style-type: none"> None received. 		Discussion	Chair
10.	MEMBERS ITEMS <ul style="list-style-type: none"> None received. 		Discussion	Chair
11.	CCA REPORTING QUESTIONS <ul style="list-style-type: none"> Responsibility to complete 		Discussion	Chair

12.	ANY OTHER BUSINESS <ul style="list-style-type: none">• None received		Discussion	Chair
13.	FUTURE MEETING DATES Meetings will be held at the Village Hotel, Leeds South from 9.30am on: <ul style="list-style-type: none">• Wednesday 15th January 2025• Wednesday 19th March 2025• Wednesday 21st May 2025• Wednesday 16th July 2025• Wednesday 17th September 2025• Wednesday 19th November 2025• Wednesday 21st January 2026• Wednesday 25th March 2026		Information	Chair

FINANCE & PERFORMANCE SUBCOMMITTEE – CLOSED SESSION				
Item	Purpose	Paper Ref	Action	Lead
14.	MINUTES OF THE LAST MEETING	C25.01-01	Discuss	Chair
15.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	C25.01-01	Discuss	Chair
16	APPLICATIONS TO CONSIDER <ul style="list-style-type: none">• Wibsey Healthcare Ltd, BD6 1TD – NSCR<ul style="list-style-type: none">▪ Proposed Response• Basit Hussain, LS11 8BB<ul style="list-style-type: none">▪ Proposed Response (to follow)	C25.01-02a C25.01-02b C25.01-03a C25.01-03b	Discuss	Chair
17	MID YEAR LEVY REVIEW Paper to follow.	C25.01-04	Discuss	Chair
21	RISK REGISTER REVIEW	C25.01-05	Discuss	Chair

This meeting is being sponsored by Nestle Health Science UK and Gedeon Richter who have no influence on the agenda or its topics and will be supporting the meeting by having 15 min slots on the agenda to discuss their promoted products.

