

Location:	Virtual Meeting Held Via Zoom – 7.30pm
Date:	Thursday 5 th October 2023

1.1 Present

Chair – Ashley Cohen	Independent	AC	
Treasurer – David Broome	Independent	DB	
Amanda Smith	Independent	ASm	

1.2 Apologies

2.1 In Attendance

Nicola Goodberry Kenneally	CPWY CEO	NGK
Kathryn Kelly	CPWY Head of Operations and Support	KK
Phil Wiles	CPWY PCN Project Lead	PW
Samaiya Qureshi-Hussain (Hussains Chemist)		

3.0	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.0	MINUTES OF LAST MEETING The minutes of the AGM held on 28 th September 2022 were proposed as a true record of the meeting by AC and were seconded by DB. There were no matters arising or action points from these minutes.	
5.0	ANNUAL REPORT AC thanked Mohammed Ikhlq who had been chair for several year prior to AC taking over the office at the last AGM and Ruth Buchan, who left her post as CPWY CEO in January 2023, for the work they had both done to guide CPWY through some extremely challenging times during the last 12 months and noted that times are still challenging. AC welcomed NGK to her role as the new CPWY CEO. AC thanked the pharmacy team across the area for their professional agile and responsiveness through the toughest of times. AC noted that there are some positives on the horizon with the publication of the Nuffield Report and the investment of up to £645m into the pharmacy sector. Final details of this funding will flow to contractors are still awaited but it is hoped that this funding will be made available in the coming weeks. NGK thanked the CPWY team for the warm welcome extended to her when she joined the organisation for the on-going help and support she is receiving. She thanked the committee for the support they have shown to her in her first few months in post.	

	<p>NGK is visiting pharmacies and getting to know contractors across the area and acknowledged the hard work she is seeing being done everywhere and the great patient care that is being delivered.</p> <p>The Annual Report is available on the CPWY website here: https://www.cpwpy.org/about-us/cpwpy-accounts/</p>	
6.0	<p>ANNUAL ACCOUNTS</p> <p>The final accounts for 2022/23 had been prepared and no issues had been raised. Thanks were expressed to Lauren and Kathryn from the CPWY office for their work in the background on finance and with the accounts.</p> <p>DB advised that due to the redistribution of the levies LPCs are now required to pay to Community Pharmacy England (CPE) it has been necessary to raise the levy contractors pay for the coming year. He noted that CPWY strive to ensure best use of the levy collected and that the CPWY levy is still one of the lowest levies per £.</p> <p>The accounts are available on the CPWY website. All votes received were in favour of accepting the accounts.</p>	
7.0	<p>CONTRACTOR Q&As</p> <p>There were no questions from contractors.</p>	
8.0	<p>It was decided not to share the CPE CEO video at this time but to update contractors after the planned LPC conference next week.</p> <p>Before closing the meeting AC thanked the committee members for their support and thank the CPWY team for all the work they are undertaking.</p> <p>The AGM was closed at 7.45pm.</p>	NGK