

Location:	Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 OTS
Date:	Starting at 9.30am prompt – Wednesday 17th January 2024

Time Specific Agenda Items					
Time	Duration	Purpose	Paper Ref	Action	Lead
1.15pm	90 mins	WY PRIMARY CARE AND MEDICINES OPTIMISATION UPDATE <ul style="list-style-type: none"> Primary Care Commissioning – Anna Ladd & Kirsty Turner Medicines Optimisation – Samiullah Choudhry 	T24.01-01 To follow	Standing Item	Chair

Morning break 11am – 11.15am ** Lunch 12.30pm – 1.15pm ** Afternoon break 2.45pm – 3pm

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
1.	WELCOME & APOLOGIES Apologies have been received from William Chapman, Mohammed Ikhlaq and Peter Walker.		Standing Item	Chair
2.	COMMITTEE GOVERNANCE <ol style="list-style-type: none"> Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests Competition Law Compliance Guidelines Attendance list from previous meetings 	F24.01-01 F24.01-02 F24.01-03		Chair
3.	MEETING OBJECTIVES <ul style="list-style-type: none"> What are our objectives for this meeting? <ul style="list-style-type: none"> CPWY Individual 		Standing Item	Vice Chair
4.	MINUTES OF LAST MEETING Minutes to be checked for accuracy and then approved.	F24.01-04	Standing Item	Chair
5.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	F24.01-04	Standing Item	Chair
6.	CPE UPDATE <ul style="list-style-type: none"> PSNC meeting update: https://cpe.org.uk/our-work/about-us/our-meetings/ Governance Framework 	F24.01-05	Standing Item	DB
7.	CPWY TEAM UPDATES Agenda item for questions or clarifications. <ul style="list-style-type: none"> Services Update Operations Update PCN Update CEO Update 	F24.01-06 F24.01-07 F24.01-08 F24.01-09	Standing Item	Chair
8.	PHARMACY FIRST SERVICE <ul style="list-style-type: none"> Progress so far Immediate Launch Longer Term Integration into Community Pharmacy Changes to Hypertension And PCS 	F24.01-10		
9.	CONTRACT APPLICATIONS & AMENDMENTS UPDATE For information. <ul style="list-style-type: none"> Update Report 	F24.01-11	Standing Item	Chair
10.	TREASURER'S UPDATE <ul style="list-style-type: none"> Finance Report – Operational Finance Report – Services 	F24.01-12 F24.01-13	Standing Item	DB
11.	RISK REGISTER	F24.01-14	Discussion	DB

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
12.	CONTRACTOR ITEMS • None received		Standing Item	Chair
13.	MEMBERS ITEMS • DMS Claims – Amanda Smith		Standing Item	Chair
14.	CCA REPORTING QUESTIONS • Responsibility to complete		Standing Item	Chair
15.	ANY OTHER BUSINESS • None received		Standing Item	Chair
16.	MEETING OBJECTIVES • Review objectives set at beginning of the meeting		Standing Item	Vice Chair
17.	FUTURE MEETING DATES Meetings will be held at the Village Hotel, Leeds South from 9.30am on: • Wednesday 20th March 2024 • Wednesday 15 th May 2024 • Wednesday 17 th July 2024 • Wednesday 18 th September 2024 • Wednesday 13 th November 2024 • Wednesday 15 th January 2025 • Wednesday 19 th March 2025		Information	Chair

FINANCE & PERFORMANCE SUBCOMMITTEE – CLOSED SESSION				
Item	Purpose	Paper Ref	Action	Lead
18.	MINUTES OF THE LAST MEETING	C24.01-01	Standing Item	Chair
19.	APPLICATIONS TO CONSIDER • Brighouse Healthcare Ltd HD6 1AT – NSCR	C24.01-02	Standing Item	Chair
20.	RISK MATRIX	F24.01-14	Standing Item	DB