



Community Pharmacy West Yorkshire

LPC Annual Report

2022-23

Contents

Foreword by the Chair	2
Chief Executive Officer Report	4
Treasurer’s Report	6
Membership and Attendance	7
LPC Meetings	7

Community Pharmacy West Yorkshire (CPWY) is the name for the Local Pharmaceutical Committee (LPC) which is the local representative voice for all community pharmacies in West Yorkshire. We represent over 530 pharmacies in West Yorkshire.

Foreword by the Chair

I write this annual report having been elected as Chair of CPWY during the last 12 months.

I want to first put on record a massive thank you to Mohammed Ikhlaq who has been past Chair for CPWY for several years. Mo had guided CPWY through some extremely challenging and transitional times including through the height of the pandemic, the 5 years 0% fixed funding and more recently the Wright review and TAPR. CPWY are extremely grateful for the hard work, dedication and commitment spent supporting the committee members, organisation, and wider contractors.



This last 12 months has also seen some other changes in the organisation as we also said goodbye to Ruth Buchan, our outgoing CEO, who worked for CPWY for 10 years and 5 of these years as CEO. Ruth has led the organisation with commitment and integrity through a challenging environment and has handed over the organisation in a sound position both financially but also operationally. We wish Ruth all the best in her new role within the ICB as Community Pharmacy Clinical Lead and we know she will be promoting our sector in this new role.

Joining CPWY as CEO in March was Nicola Goodberry Kenneally. Nicola has a wealth of pharmacy experience having worked recently as Superintendent at Weldricks Pharmacy Group. I look forward, as do all the committee members, to working with Nicola on supporting all our contractors through the next stage of development.

As a contractor I know only too well of the enormous challenges we face currently: trapped in a contract that is out of date, not fit for purpose, struggling to make ends meet financially due to lack of any funding investment since 2015. All contractors are not immune to the tough challenges faced due to inflationary pressures, wage increases due to statutory increases in National Living Wage, cost of medicines often out stripping the reimbursements we receive, and sometimes the lack of new services with adequate funding attached.

PSNC has recently evolved into Community Pharmacy England (CPE) with a greater mandate and larger budget from contractors and LPCs to represent, negotiation and support the sector. We are seeing some shifts in the way that we are being represented, the language and narrative being used with key stakeholders and politicians, and we hope that this increased representation results in some much-needed investment back into the sector.

Although the pressure has been hard and many of us within the sector have been treading water for the last couple of years there have been a few key areas that we have worked on that is worth highlighting.

Movement from CCG to ICBs

This year sees the movement from CCGs to fully functional ICBs responsible for all healthcare delivery across a wider footprint. Although early days within this transformation CPWY has maintained excellent relationships with all key stakeholders within the key departments at the ICB and we work with them to continue to promote the role pharmacy teams can play in health promotion, reducing inequalities, and improving access.

Walk-in Consultation Service (WiCS)

At the time of this report being produced West Yorkshire pharmacy contractors have played a massive role in improving access to professional advice and support through the Walk in Consultation service. The agility and can-do attitude of our profession is something I am immensely proud of. The WiCS was launched in March, and to date has provided more than 5000 consultations, saved in excess of 3,500 GP appointments, reduced unnecessary A&E admissions, and supported local communities with better access. Thank you to all those that have played such a vital part in this programme.

Transforming Pharmacy Representation (TAPR) Work Programme

During the last 12 months we have implemented all the Wright review recommendations. Our organisation has taken on board all the recommendations, and these are being implemented within our framework and constitution.

The Year Ahead – Green Shoots of Recovery

As we entered this new financial year, we have seen announcements of £645m investment into new services for the sector. Of course, the devil will be in the detail, and we are hopeful of more details of how these funds will flow to contractors in the coming weeks. At a time of limited increase in any funding in the healthcare sector this substantial injection of cash (if used appropriately) will be very welcomed by all.

Nuffield Report – Launching in the Autumn.

We await The King's Fund and Nuffield Trust report on the future vision for community pharmacy. This document should outline our strategic direction of travel. I am delighted that I have been asked to participate in the workgroups and sessions over the last 12 months inputting ideas and thoughts as to a future vision for pharmacy.

Work Towards a New Finance Framework for a New Pharmacy Contract

I am aware of huge work being done by the negotiating team at CPE to work towards a new financial settlement for the next contract for pharmacy. We must continue to show the value we make, share best practice and to support CPE and others in helping to ensure we realise our future potential.

A huge thank you goes to the team at CPWY – Kathryn, Lauren, Lisa, Nicola, Phil & Sukhi. The work they do for all contractors, individually and collectively, is tremendous and the committee is grateful for all their efforts. They work tirelessly behind the scenes supporting us all and ensuring we are best equipped to meet the challenges ahead. They and the whole team are committed to creating a brighter future for the industry.

A special thanks to the committee that supports me and the organisation and helps to navigate us all through this challenging time. The support from every committee member is very much appreciated.

And finally, I would like to sign off with a thank you to our contractors and this year is absolutely no exception. You have remained professional, agile, and responsive through the toughest of times, and I hope you all know the difference your great work makes, as you continue to deliver outstanding care to your communities. Please continue to share with us all some of the exceptional work you do so that we can continue to share these outcomes with our key commissioners and stakeholders. Never give up as I truly believe there is light at the end of the tunnel!

Ashley Cohen, CPWY Chair

Chief Executive Officer Report



I would like to start by saying a huge thank you to all the community pharmacy teams across West Yorkshire for another year of supporting our patients with the delivery of pharmacy services. 2022-23 has continued to be financially challenging in many ways which adds a huge amount of pressure to all that we aim to achieve in community pharmacy. But once again, even in the face of huge challenges, you are continuing to deliver new services and additional requests of both national and locally commissioned services.

I owe a huge thank you to my predecessor Ruth Buchan for supporting me during my induction period. She has been instrumental in handing over many contacts and organising introductory meetings with many key stakeholders across the ICB, Primary Care and Place level colleagues to name but a few, to ensure I had the best start in my new role and CPWY did not lose any momentum in the representation it has gained over the years of building solid relationships.

Thank you to the CPWY colleagues who welcomed me into my new role. They have been hugely supportive and have shared their knowledge and expertise in the ways of working at CPWY. They managed brilliantly during the transition period between Ruth and I and that is a testament to the strength of the team.

Thank you to the committee members too, who have been welcoming and supportive of me during my early days in role. I am keen to continue to build solid relationships with the committee to stay focused on the direction of travel guided by reality on the front line.

It has been lovely getting to know some of the contractors during my first few months, this is something I intend to do a lot more of in the future, so I can continue to understand the challenges you are facing as well as the successes that you are seeing.

We have had great support from the ICB in terms of additional funding support for our PCN leads. Our CPWY team has offered training, development and support to encourage integration into the PCNs in the localities.

Two schemes involving community pharmacy were allocated Winter Access Fund money from NHS England to help build resilience and improve patient access to primary care:

Community Pharmacy Ear, Nose & Throat (ENT) Assessment Service

The ENT Assessment Service enables community pharmacy teams to be able to extend their offer of support to help patients' self-care by utilising the clinical and history taking skills of community pharmacists. Patients can be referred into the service through the CPCS, (enhancing the CPCS service offered), or can attend a participating pharmacy to request it. The ENT Assessment Service provides an alternative location from which patients can seek advice and treatment for ENT related conditions, rather than seeking treatment via their GP or other out-of-hours provider. 43 pharmacies have signed up to deliver this service which is currently only commissioned in specific areas of Leeds.

Community Pharmacy Telephone Interpreting Service Pilot

The Telephone Interpreting Service pilot was set up to improve access to pharmacy services by enabling pharmacies in areas of challenging demographics and where language was identified to be a barrier, to have access to a telephone interpreting service. The pilot was introduced to assess the

frequency that an interpretation service may be required and the benefits for patients in improving access to pharmacy services.

I started in the role as CEO just as the financial year drew to a close. I look forward to leading CPWY and the pharmacy agenda as we move into the future months. We have some exciting times ahead as we anticipate news on the Common Conditions scheme and we understand what is going to be involved with these new services. I hope to offer planned and structured communication to support you to prepare yourselves as well as possible to be ready to deliver this new service and others as they are announced to access the additional funding which community pharmacy is crying out for. We will also be supporting the independent prescriber pathfinder workstream as we work closely with the ICB to explore how independent prescribers can be integrated into community pharmacy.

I look forward to meeting many of you over this coming year and I hope we can work together to continue to build on the pharmacy proposition within West Yorkshire.

Nicola Goodberry Kenneally, CPWY CEO

Treasurer's Report

The 2022-23 budget saw the CPWY levy revert back to the 2019 level of £501,000 and a deficit budget was set. At the end of 2022-23 CPWY had an underspend in the budget in part due to a reduced number of committee members and cost saving measures being put into place during the year which included the relocation of the CPWY office in November 2022.

The financial statements for 2022-23 and accountants report from Eura Audit UK can be accessed on our website [here](#).



At the CPWY committee meeting on 15th March 2023 members agreed to a levy increase from April 2023. This is due to an increase in our levy to Community Pharmacy England (CPE), formally PSNC, as a result of a change in how the levy is calculated. This is the first rise to contractors in many years and equates to an 18.36% increase against a 58.51% increase in our levy to CPE. We have kept our levy at one of the lowest LPC rates by constantly looking at expenses and subsidising the levy from LPC functions.

CPWY is committed to keep its levy to a level that allows the CPE levy to be paid and local representation and services to be maintained.

David Broome, CPWY Treasurer

Community Pharmacy West Yorkshire (Ops)		
Detailed Income and Expenditure Account for the Year Ended 31 March 2023		
	31.3.23 £	31.3.22 £
INCOME		
Investment income		
Deposit account interest	-	85
LPC income		
Statutory levy	500,999	441,746
Levy subsidy and reserves	-	325,501
Event support income	1,488	(2,228)
Calderdale SFI	(20,000)	20,000
Kirklees SFI	-	(3,990)
Wakefield SFI	-	(5,917)
CPWYDA income	-	(10,093)
Resources income	-	(2,036)
Evaluation income	-	(14,000)
Primary Care Network income	-	(77,986)
NHS Commissioning Board funds	(12,394)	(30,122)
HEE income	-	(6,312)
Service administration funding	-	(50,796)
Service Project Man funding	-	(288,194)
Miscellaneous income	-	298
	<u>470,093</u>	<u>295,871</u>
Total incoming resources	470,093	295,956
EXPENDITURE		
Administration Costs		
Wages	185,159	177,414
Social security	34,470	31,902
Pensions	61,001	62,483
Rent	13,530	18,223
Academy outgoings	-	4,894
PSNC levy	149,648	153,893
Office equipment and repair	3,219	5,658
Telephone and internet	12,297	13,018
Printing, post and stationery	636	853
Travelling and subsistence	596	230
CPWY meeting	17,260	16,738
External meeting	1,694	885
PSNC attendance	355	875
Service admin and support	-	38,558
HR expenses	5,011	3,324
Premises expenses	25	20
Insurance	669	625
Accountancy	12,723	5,203
Consultancy	37,711	38,014
Legal and professional fees	660	389
Carried forward	536,664	573,199

Detailed Income and Expenditure Account for the Year Ended 31 March 2023		
	31.3.23 £	31.3.22 £
Administration costs		
Brought forward	536,664	573,199
Fees for external work	-	6,547
Sundry expenditure	63	229
Bank charges	11	1,051
Corporation tax	-	34
	<u>536,738</u>	<u>581,060</u>
Total resources expended	<u>536,738</u>	<u>581,060</u>
Net expenditure	(66,645)	(285,104)

Membership and Attendance

[Members of the committee](#) are required to attend the LPC meetings regularly. See the [CPWY Constitution](#).

It is LPC policy that members who are working on behalf of the LPC should not be out of pocket for performing those activities on behalf of pharmacy contractors. A breakdown of members' attendances and expenses is provided in the table below. This includes attendance at CPWY committee meetings, officers' meetings, CPE conferences and regional LPC meetings. It also includes attendance at patient safety groups and area prescribing committees.

First Name	Last Name	Attendance vs Possible	Expenses Claimed
<i>Faisal</i>	<i>Ali</i>	4/6	£0.00
<i>Paul</i>	<i>Barry</i>	4/5	£167.40
<i>Abbas</i>	<i>Bashir</i>	6/6	£1,438.00
<i>Chris</i>	<i>Bland</i>	3.5/6	£375.00
<i>David</i>	<i>Broome</i>	*5/6	£3,583.90
<i>William</i>	<i>Chapman</i>	6/6	£0.00
<i>Ashley</i>	<i>Cohen</i>	4/6	£3,802.46
<i>Mohammed</i>	<i>Ikhlaq</i>	6/6	£1,812.20
<i>Zak</i>	<i>Laher</i>	2/4	£0.00
<i>Adeel</i>	<i>Sarwar</i>	4/6	£1,140.00
<i>Sab</i>	<i>Shah</i>	4/6	£875.00
<i>Amanda</i>	<i>Smith</i>	5.5/6	£1,125.00

* One absence due to clash with PSNC meeting

Resignations

<i>Mubasher</i>	<i>Ali</i>	1/1	£250.00
<i>Mohammed</i>	<i>Hussain</i>	3/4	£2,000.00
<i>Nasrat</i>	<i>Khan</i>	2/4	£0.00
<i>Vicki</i>	<i>Roberts</i>	1/1	£0.00
<i>Thom</i>	<i>Sargison</i>	0/0	£0.00

LPC Meetings

The committee holds bi-monthly meetings. Details are available on the CPWY website.

[CPWY members](#) (including declarations of interest)

[Meeting dates, agendas and minutes](#)

[Accounts](#)

[Constitution](#)

[Strategy](#)

[Policies](#)

Observers are welcome to attend the open session of these meetings. Please contact CPWY to advise of your interest. Email info@cpwy.org or telephone 0113 272 7560.