

CPWY AGM

Minutes

Location:	Virtual Meeting Held Via Zoom – 7.30pm
Date:	Wednesday 28th September 2022

1.1 Present

Chair - Mohammed Ikhlaq	Independent	MI	
Vice Chair – Ashley Cohen	Independent	AC	
Treasurer - David Broome	Independent	DB	
Adeel Sarwar	Independent	ASa	
Amanda Smith	Independent	ASm	

1.2 Apologies

2.1 In Attendance

Ruth Buchan (CPWY CEO), Kathryn Kelly (CPWY Head of Operations and Support), Lisa Meeks (CPWY Service Implementation Lead), Phil Wiles (CPWY PCN Project Lead) James Wood (PSNC Director of Contractor & LPC Support), Jamie Gilliam (PSNC Digital Communications and LPC Project Support Lead)

Phil Day (Pharmacy 2 U), Faiz Khan (Luddendenfoot Pharmacy), Zak Laher (Boots), Emma Morris (Boots), Samaiya Qureshi-Hussain (Hussains Chemist),

3.0	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.0	MINUTES OF LAST MEETING The minutes of the AGM held on 30 th September 2021 were proposed as a true record of the meeting by DB and were seconded by ASm. There were no matters arising or action points from these minutes.	
5.0	ANNUAL REPORT MI thanked contractors and pharmacy teams for all the work they have done throughout the COVID-19 pandemic and what is now the new normal. MI acknowledged the change in public attitude, reduced levels of abuse and increase awareness of the dedication and hard work of pharmacy teams and gratitude that pharmacies have been there and remained open for patients. He noted that this may not however be reflected in the current funding negotiations. MI also thanked RB for her work and support and the CPWY office team who change working practices to ensure the needs of contactors are met. Thanks were expressed the members of the committee for their work and support.	

	<p>MI highlighted the current Wakefield independent contractor vacancy and asked that attendees from the Wakefield area consider applying or share the information with someone who may be interested in joining the committee.</p> <p>RB added her thanks to contractors and noted the dedication of the CPWY team. She reminded contractors that they are the eyes and ears for CPWY and asked that they share information via info@cpwy.org. Common questions and themes will be shared in the News Digest.</p> <p>A short summary of the Annual Report was provided and full report, along with the accounts, is available on the CPWY website.</p>	
6.0	<p>ANNUAL ACCOUNTS</p> <p>The final accounts for 2020/21 had been prepared and no issues had been raised. The accounts are available on the CPWY website. All votes received were in favour of accepting the accounts.</p> <p>Thanks were expressed to Lauren and Kathryn from the CPWY office for their work in the background on finance and with the accounts.</p>	
7.0	<p>CONTRACTOR Q&As</p> <p>There were no questions from contractors.</p>	
8.0	<p>MI advised that he has now stepped down as CPWY chair but will remain on the committee. AC was introduced as the new CPWY chair and congratulations were offered to AC.</p> <p>RB thanked MI for his input, work on behalf of contractors and the great support he has given CPWY.</p> <p>The AGM was closed.</p>	