

CPWY Minutes

Location:	Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 0TS
Date:	Wednesday 24th May 2023

1.1 Present

Faisal Ali	CCA	FA	
Paul Barry	CCA	PB	
Abbas Bashir	CCA	AB	
Vice Chair - Chris Bland	AIM	CB	Apologies
Treasurer - David Broome	Independent	DB	
William Chapman	AIM	WC	
Chair - Ashley Cohen	Independent	AC	
Mohammed Ikhlag	Independent	MI	
Zak Laher	CCA	ZL	
Adeel Sarwar	Independent	ASa	
Sab Shah	CCA	SS	
Amanda Smith	Independent	ASm	

1.2 Apologies

2.1 In Attendance

Nicola Goodberry Kenneally	Chief Executive Officer	NGK	
Kathryn Kelly	Head of Operations and Support	KK	
Alison Hemsworth	Head of Services	AH	PM only

3.0	WELCOME TO THE MEETING <ul style="list-style-type: none"> Apologies were noted. NGK was welcomed to the meeting and to her role as CEO. 	
4.0	COMMITTEE GOVERNANCE <ul style="list-style-type: none"> Members were asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declaration of Interests. Members were asked to note the Competition Law Compliance Guidelines. Attendance list from previous meetings was shared with members for information. 	
5.0	MEETING OBJECTIVES Members considered what the CPWY objectives were for this meeting.	
6.0	MINUTES OF THE LAST MEETING The minutes of the meeting on 15 th March 2023 were proposed as a true record of the meeting by ASa and seconded by ASm. These were signed by AC.	
7.0	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES All matters arising have been completed or are agenda items.	
7.1	11.1 Freedom to Speak Up Guardians Details of National Guardians' Office were shared with NHSE asking if this can be used by community pharmacy teams. <i>ACTION: KK to request update from MW.</i>	KK
7.2	14.0 Levy Impact Concern around the impact on the levy should a high script volume pharmacy move out of the area. DB confirmed that, if necessary, the levy funds would be held until a revised levy request was received.	

8.0	<p>PSNC UPDATE – David Broome</p> <p>DB advised members that he has been selected for the PSNC negotiation team but that he is unable to talk about what is being discussed. He assured members that they are working in the best interests of all contractors.</p>	
8.1	<p>Concessions and Stock Shortages</p> <ul style="list-style-type: none"> • Work still ongoing around concessions. DB highlighted how important it is that contractors report price increases into PSNC. Without this information PSNC is unable to bring issues to DHSC. • Medicines shortages were discussed, highlighting the time required to search for available stocks and again the importance of reporting these to PSNC. • The Connect Telegram group was discussed as a platform to highlight issues and to encourage contractor reporting. <p><i>ACTION: ASm to draft a communication to be circulated to encourage more contractors and team members to join the Telegram group.</i></p>	ASm
8.2	<p>HRT PPC</p> <p>This was imposed on 1st April 2023. Issues are being experienced due to GPs not splitting prescriptions. Members discussed issues around PMS systems marking scripts as prepaid, or as exempt when this is not the case and around switches. Members are concerned around fines potentially being applied.</p>	
8.3	<p>CPCF Year 5 and Delivery Plan for Recovering Access to Primary Care</p> <p>The recovery plan has been published and DB advised that negotiations are now around how to use the £645m investment that has been announced. The negotiation team is working to get these funds out in pharmacies as soon as possible. Janet Morrison wants this to be done by the end of the year. Members commented that this funding is required now.</p> <p>Negotiations include the Common Conditions Service and expanding the NMS, Hypertension and Contraception Services with Tier 2 due to be launched in October 2023. CPCS has been expanded to include Urgent Care, but it is not expected that this will generate high numbers.</p> <p>Contractors were expecting a funding review for 2024, but with the recovery plan an extra year has been added and it is now looking likely that the new contract will be from April 2025.</p> <p>PQS</p> <p>This will start from 1st June 2023. PSNC had requested that PQS be stopped but this concession was not accepted.</p> <p>Contraception Service</p> <p>PSNC had been lobbying that the service is not introduced without additional funding, however it has been imposed as part of Year 5. PSNC has said that there is insufficient funding and capacity for delivery of this. DB advised that there is no spare money in SAF so any increase in services will reduce the funds for dispensing.</p> <p>Members discussed their intentions and those of member companies. Some are taking no action currently, with others completing the training requirements ready to go live once PSNC agree this course of action. CCA/AIM members agreed to feedback if their stance on this changes. There is a concern that Contraception Tier 2 may be funded from the £645m and if so, there could be a delay in accessing this money if training has not been completed and the Tier 1 service started.</p>	

	<p>Hypertension DB advised that it is not yet known what the changes will be to the Hypertension Service.</p> <p>Common Conditions This service will focus on seven common conditions, but further details are still to be announced. Members are already seeing patients requesting antibiotics.</p> <p>The CPWY team is working on mapping the commonalities and differences between the Common Conditions Service, WiCS, Leeds Pharmacy First Service/local Minor Ailments Services and ENT, looking at conditions and formularies.</p> <p>Having ICB support is paramount around the need for the continuation of the local Pharmacy First and Minor Ailments Services was noted.</p> <p>WiCS Members discussed the issues being experienced with WiCS consultations needing to be conducted in a consultation room when this may already be in use. It was suggested by members that WiCS numbers may drop off if the consultation room is being used for C-19 vaccinations or CPCS.</p> <p>Reduction in Core Hours for 100-hour Contracts The options for 100-hour contractors to reduce their hours to 72-hours has been imposed. 100-hour contractors are required to apply to the regional team to reduce their hours. Members discussed the impact on palliative care services if 100-hour contractors are closing earlier. NHSE will issue guidance and template forms.</p> <p>40-hour contractors will be able to request a change to core hours to allow for a lunchbreak, but the total 40-hours must be maintained.</p>	
8.4	<p>COVID-19 Antivirals The ICB has approached CPWY regarding a local antiviral service. Members discussed the viability of the service at the payment being suggested. Points included:</p> <ul style="list-style-type: none"> • Hospitals were supplying these in the last year. Is it possible to get details of the numbers supplied. • Delivery fees – these were covered during the pandemic. • Stock would need to be on shelf given the short window to start the medication. <p><i>ACTION: NGK to feedback to the commissioner.</i></p>	NGK
9.0	<p>RISK REGISTER The risk register will be reviewed and updated on an ongoing basis.</p>	
10.0	<p>WY PRIMARY CARE AND MEDICINES OPTIMISATION UPDATE</p>	
10.1	<p>MEDICINES OPTIMISATION UPDATE – Claire Kilburn (Bradford)</p> <ul style="list-style-type: none"> • ICBs are expected to reduce running costs by 20% by March 2024 and by a total of 30% by March 2025. This may affect how the 5 Places in West Yorkshire work together with an acceleration of a shared agenda. • CPWY and ICB HoMMs are still meeting, fortnightly where possible. • ONS prescribing is challenging. CK asked if pharmacies could challenge inappropriate prescribing. Members believe this challenge may be inappropriate. They did offer that perhaps too many were on repeat prescriptions and suggested a stop date be applied on discharge. It was also suggested that a “Starter Kit” be prescribed initially to allow patients to identify likes and dislikes, so helping to prevent waste. • CK presented a proposed Waste Reduction and Repeat Medicines Optimisation Scheme. The scheme would see community pharmacy remunerated if an 	

	intervention led to a change in the patient prescription. Members support the proposal in principle however felt it unfair that payment relied on the action of the prescriber and emphasised that the pharmacy must be paid for the intervention undertaken. The scheme will be put forward to the ICB board for consideration.	
	PRIMARY CARE UPDATE – NHSE - Anna Ladd and Kirsty Turner Primary Care (Leeds)	
10.2	<p>Bank Holiday Feedback</p> <ul style="list-style-type: none"> All bank holiday cover was well utilised across West Yorkshire. Activity data collected shows that some North Yorkshire patients are coming over into West Yorkshire. It was suggested that the collection sheets should capture the patient's GP practice as well where they live. <p><i>ACTION: AL to review the forms used.</i></p> <ul style="list-style-type: none"> Members suggested that 2 hours opening is insufficient when also dealing with CPCS and that it may be more productive to have possibly fewer pharmacies opening for a longer period. It was noted that Service Finder shows pharmacies that are open on bank holidays, which should support both patients and other professionals requiring such information. 	AL
10.3	<p>Regulatory Changes</p> <p>The changes were noted with particular mention to 100-hour changes. Members emphasised that the reduction from 100-hour to 72-hour where requested does not create a gap in the PNA as other pharmacies are open between 9am and 5pm.</p>	
10.4	<p>ICB Delegation</p> <p>Community pharmacy, dental and optometry contacts delegated to the ICB on 1st April 2023. The operating model agreed to deliver the commissioning and contracting functions at a West Yorkshire level. The West Yorkshire Primary Care team will transfer to the ICB on 1st July 2023.</p>	
10.5	<p>Recovery Plan</p> <p>This was noted, highlighting the key priorities for West Yorkshire around supporting GPs and PCNs to deliver improvements in access and to work more collaboratively. Members called for a fair process to be adopted when working with GPs and community pharmacy.</p>	
10.6	<p>West Yorkshire Collective Ambition</p> <ul style="list-style-type: none"> Members discussed how to work together to agree priorities and build the interface between GP and community pharmacy and community pharmacy with other stakeholders. The struggles and challenges being faced in community pharmacy around staffing levels, capacity and workforce retention were discussed along with the work required to prioritise the sector. KT requested a meeting with key members to draft a proposal for honest ambitions going forward. NGK, AC, DB, FA and SS expressed an interest in being involved. <p><i>ACTION: KK to coordinate this meeting.</i></p>	KK
10.7	<p>CPCS</p> <ul style="list-style-type: none"> Headline data to the end of April 2023 was shared for information. AH advised that promotional material for the UC CPCS was available on NHS Futures. It was understood that CPCS should not be promoted. <p><i>ACTION: AL to confirm around promotion of the service.</i></p> <ul style="list-style-type: none"> AC shared details of CPCS outliers and asked what action NHSE were taking with these, particularly around looking at links with GPs. AL assured that visits are being made to such pharmacies in West Yorkshire. 	AL

14.0	TREASURER'S UPDATE – David Broome The operational and services summary finance packs were shared with members for information.	
15.0	COMMITTEE MEMBER BLOG Members felt this should be paused and that they could be done on an ad hoc basis when there is relevant content.	
16.0	CONTRACTOR ITEMS None received.	
17.0	MEMBERS' ITEMS None received.	
18.0	CCA REPORTING QUESTIONS <i>ACTION: These will be completed by AB.</i>	AB
19.0	ANY OTHER BUSINESS <ul style="list-style-type: none"> This meeting had been held in a smaller room than previously and some members felt it was a little too small. <i>ACTION: KK to investigate options for a slightly larger room.</i> AH advised that, in her own time, she is engaged with the Pharmacy Show and asked members if they had anyone who might be interested in speaking in the Pharmacy Technician Theatre that they signpost them to AH. Members agreed to this request. 	KK
20.0	MEETING OBJECTIVES Objectives were reviewed and all were met. It was noted that it had been a refreshing meeting with contributions from everyone.	
21.0	DETAILS OF NEXT MEETINGS Meetings will be held at the Village Hotel, Leeds South and will commence at 9.30am prompt on the following dates: <ul style="list-style-type: none"> Wednesday 5th July 2023 Wednesday 13th September 2023 Wednesday 15th November 2023 Wednesday 17th January 2024 Wednesday 20th March 2024 	
22.0	CLOSED SESSION This session of the meeting was held with the Finance and Performance Subcommittee and discussed the following: <ul style="list-style-type: none"> Contract applications Risk register Bundle check 	