

Agenda

Location:	Zoom Online Meeting – Meeting ID: 857 0469 2370
Date:	Starting at 9.00am prompt – Wednesday 15th March 2023

This is a half day meeting. Please note the start time of 9am. There will be a break at around 11am.

Time Specific Agenda Items					
Time	Duration	Purpose	Paper Ref	Action	Lead
10am	60 mins	WY PRIMARY CARE AND MEDICINES OPTIMISATION UPDATE <ul style="list-style-type: none"> Primary Care – West Yorkshire Commissioning Team – Dawn Ginns and Marie Wharton Primary Care – Kirsty Turner – Leeds (paper to follow) Medicines Optimisation – tbc (paper to follow) 	To follow T23.01-01 T23.01-02 T23.01-03	Standing Item	AC

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
1.	WELCOME & APOLOGIES <ul style="list-style-type: none"> This half day meeting will be chaired by CB in AC's absence. Apologies have been received from AC and ZL. 		Standing Item	Chair
2.	COMMITTEE GOVERNANCE <ul style="list-style-type: none"> Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests Competition Law Compliance Guidelines Attendance list from previous meetings 	F23.03-01 F23.03-02 F23.03-03		Chair
3.	MEETING OBJECTIVES <ul style="list-style-type: none"> What are our objectives for this meeting? <ul style="list-style-type: none"> CPWY Individual 		Standing Item	Vice Chair
4.	MINUTES OF LAST MEETING Minutes to be checked for accuracy and then approved.	F23.03-04	Standing Item	Chair
5.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	F23.03-04	Standing Item	Chair
6.	FREEDOM TO SPEAK UP GUARDIANS		Discussion	ASm
7.	RISK REGISTER	F23.03-05	Discussion	DB
8.	PSNC UPDATE <ul style="list-style-type: none"> PSNC meeting update: https://psnc.org.uk/psncs-work/the-latest-from-psnc/psnc-meetings/ PSNC blog: https://psnc.org.uk/blog/ PSNC launches new political influencing campaign: https://psnc.org.uk/wp-content/uploads/2022/11/four-point-plan-web.pdf 		Standing Item	DB
9.	CPWY TEAM UPDATES Agenda item for questions or clarifications. <ul style="list-style-type: none"> Services Update <ul style="list-style-type: none"> Data Report Operations Update PCN Update 	F23.03-06a F23.03-06b F23.03-07 F23.03-08		AH KK PW
10.	CONTRACT APPLICATIONS & AMENDMENTS UPDATE – For Information <ul style="list-style-type: none"> Update Report 	F23.03-09	Standing Item	Chair

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Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
11.	TREASURER'S UPDATE <ul style="list-style-type: none"> Finance Report – Operational Finance Report – Services 2023-24 Budget Proposal 	F23.03-10 F23.03-11 F23.03-12	Standing Item	DB
12.	COMMITTEE MEMBER BLOG <ul style="list-style-type: none"> Timetable for information following changes to membership. <ul style="list-style-type: none"> March – Adeel Sarwar April – Chris Bland May – Paul Barry 	F23.03-13	Standing Item	Chair
13.	CONTRACTOR ITEMS <ul style="list-style-type: none"> None received 		Standing Item	Chair
14.	MEMBERS ITEMS <ul style="list-style-type: none"> PB - Impact of Closures of Lloyds Pharmacies within Sainsbury's 		Standing Item	Chair
15.	CCA REPORTING QUESTIONS <ul style="list-style-type: none"> Responsibility to complete 		Standing Item	Chair
16.	ANY OTHER BUSINESS <ul style="list-style-type: none"> None received 		Standing Item	Chair
17.	MEETING OBJECTIVES <ul style="list-style-type: none"> Review objectives set at beginning of the meeting 		Standing Item	Vice Chair
18.	FUTURE MEETING DATES Meetings will be held at the Village Hotel, Leeds South from 9.30am on: <ul style="list-style-type: none"> Wednesday 17th May 2023 Wednesday 5th July 2023 Wednesday 13th September 2023 Wednesday 15th November 2023 Wednesday 17th January 2024 Wednesday 20th March 2024 		Information	Chair

FINANCE & PERFORMANCE SUBCOMMITTEE – CLOSED SESSION				
Item	Purpose	Paper Ref	Action	Lead
19.	MINUTES OF THE LAST MEETING	C23.03-01	Standing Item	Chair
20.	APPLICATIONS TO CONSIDER <ul style="list-style-type: none"> MPharm Locums Ltd – Distance Selling <ul style="list-style-type: none"> Response for consideration and amendment Zaimra Limited – Distance Selling <ul style="list-style-type: none"> Response for consideration and amendment 	C23.03-02a C23.03-02b C23.03-03a C23.03-03b	Standing Item	Chair
21.	RISK MATRIX	F23.03-05	Standing Item	DB
22.	BUNDLE CHECK For information	C23.03-04	Standing Item	Chair

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