


Agenda

Location:	Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 0TS
Date:	Starting at 9.30am prompt – Wednesday 20th July 2022
This meeting is being sponsored by Chiesi Limited 	

Time Specific Agenda Items					
Time	Duration	Purpose	Paper Ref	Action	Lead
1.15pm	90 mins	WY PRIMARY CARE AND MEDICINES OPTIMISATION UPDATE <ul style="list-style-type: none"> Primary Care – West Yorkshire Commissioning Team – Dawn Ginns Primary Care – Parveen Akhtar - Bradford Medicines Optimisation – David Wardman - Leeds <ul style="list-style-type: none"> Development of the ICB in Leeds 	To follow	Standing Item	MI
12.10pm	15 mins	PRESENTATION FROM SPONSOR <ul style="list-style-type: none"> Chiesi Limited 		Update	MI

Morning break 10.50am - 11am ** Lunch 12.30pm – 1.15pm ** Afternoon break 2.45pm - 2.55pm

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
1.	WELCOME & APOLOGIES <ul style="list-style-type: none"> Three new CCA members have been appointed, Mubasher Ali (Boots), Paul Barry (Well) and Nasrat Khan (Lloyds) Apologies have been received from Faisal Ali, Chris Bland and Paul Barry 		Standing Item	MI
2.	COMMITTEE GOVERNANCE <ul style="list-style-type: none"> Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests Competition Law Compliance Guidelines Attendance list from previous meetings 	F22.07-01 F22.07-02 F22.07-03		MI
3.	MEETING OBJECTIVES <ul style="list-style-type: none"> What are our objectives for this meeting? <ul style="list-style-type: none"> CPWY Individual 		Standing Item	AC
4.	MINUTES OF LAST MEETING Minutes to be checked for accuracy and then approved.	F22.07-04	Standing Item	MI
5.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	F22.07-04	Standing Item	RB
6.	HOW WE WORK AS A COMMITTEE		Discussion	MI
7.	RISK REGISTER To be updated by the whole committee	F22.07-05	Discussion	DB
8.	RSG UPDATE <ul style="list-style-type: none"> Pharmacy Review - Pharmacy Review Website 		Standing Item	DB

This meeting will be recorded to ensure that the minutes and/or actions are accurate. All recordings will be held securely and will be deleted once the minutes and/or actions have been written. If you have any concerns over the recording of the meeting, please notify the Chair prior to or at the start of the meeting.

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
9.	PSNC UPDATE <ul style="list-style-type: none"> PSNC meeting update: https://psnc.org.uk/psncs-work/the-latest-from-psnc/psnc-meetings/ PSNC blog https://psnc.org.uk/blog/ 		Standing Item	DB
10.	INCLUSIVE PHARMACY PRACTICE <ul style="list-style-type: none"> CPWY engagement with this agenda 		Discussion	MH
11.	LPN UPDATE		Standing Item	MH
12.	CPWY TEAM UPDATES Agenda item for questions or clarifications. <ul style="list-style-type: none"> Services Update Operations Update PCN Update CEO Update Current Workplans (for information) 	F22.07-06 F22.07-07 F22.07-08 F22.07-09 F22.07-10a-x		
13.	CONTRACT APPLICATIONS & AMENDMENTS UPDATE <ul style="list-style-type: none"> Update Report 	F22.07-11	Standing Item	MI
14.	TREASURER'S UPDATE <ul style="list-style-type: none"> Finance Report – Operational Finance Report – Services 	F22.07-12a F22.07-12b	Standing Item	DB
15.	REGIONAL MEDICINES OPTIMISATION COMMITTEE (NORTH) No update has been received.		Standing Item	RB
16.	COMMITTEE MEMBER BLOG <ul style="list-style-type: none"> August - William Chapman September – Amanda Smith October - Sab Shah 	F22.07-13	Standing Item	RB
17.	RESOURCE AND PERFORMANCE COMMITTEE <ul style="list-style-type: none"> New member required 		Discussion	RB
18.	CONTRACTOR ITEMS <ul style="list-style-type: none"> None received 		Standing Item	MI
19.	MEMBERS ITEMS <ul style="list-style-type: none"> None received 		Standing Item	
20.	CCA REPORTING QUESTIONS <ul style="list-style-type: none"> Responsibility to complete 		Standing Item	MI
21.	ANY OTHER BUSINESS			
22.	MEETING OBJECTIVES <ul style="list-style-type: none"> Review objectives set at beginning of the meeting 		Standing Item	AC
23.	FUTURE MEETING DATES Meetings will be held at the Village Hotel, Leeds South from 9.30am on: <ul style="list-style-type: none"> Wednesday 21st September 2022 Wednesday 16th November 2022 Wednesday 18th January 2023 Wednesday 15th March 2023 			

Chiesi Limited has provided sponsorship to Community Pharmacy West Yorkshire which will cover a 15-minute slot, to discuss their services. Chiesi Limited has had no influence over the meeting agenda or arrangements.

FINANCE & PERFORMANCE SUBCOMMITTEE – CLOSED SESSION				
Item	Purpose	Paper Ref	Action	Lead
24.	MINUTES OF THE LAST MEETING	C22.07-01	Standing Item	RB
25.	APPLICATIONS TO CONSIDER <ul style="list-style-type: none"> Uncouth Ltd, WF13 2EF - Distance Selling <ul style="list-style-type: none"> Proposed response 	C22.07-02	Standing Item	RB
26.	RISK MATRIX	C22.07-03		
27.	BUNDLE CHECK	C22.07-04		