

CPWY AGM

Minutes

Location:	Virtual Meeting Held Via Zoom – 7.30pm
Date:	Wednesday 30th September 2021

1.1 Present

Chair - Mohammed Ikhlaq	Independent	MI	
Vice Chair - Amanda Smith	Independent	AS	
Treasurer - David Broome	Independent	DB	
Ashley Cohen	Independent	AC	Apologies
Vicki Roberts	CCA	VR	

1.2 Apologies

2.1 In Attendance

Ruth Buchan (CPWY CEO), Kathryn Kelly (CPWY Head of Operations and Support), Majid Mehboob, (Day Night Pharmacy)

3.0	DECLARATIONS OF INTEREST There were no declarations of interest.	
4.0	MINUTES OF LAST MEETING The minutes of the AGM held on 21 st October 2021 were proposed as a true record of the meeting by AS and were seconded by DB. There were no matters arising or action points from these minutes.	
5.0	ANNUAL REPORT MI acknowledged the challenges that have been faced throughout the COVID-19 pandemic and expressed heartfelt thanks and pride to all pharmacy contractors and their teams for their amazing response, determination and resilience in ensuring that community pharmacy stepped up and into the breach to support patients and communities. MI also thanked the CPWY office team for the way they reacted to the changes in working practices, their ongoing and seamless support to contractors. He thanked RB for her leadership and the challenges she has made to the system, without which the current situation would be worse. RB added her thanks to contractors and the CPWY team who worked hours and weekends as necessary to ensure communications were shared and contractors were supported and who have achieved and made progress despite COVID-19.	

	A short summary of the Annual Report was provided and this is available, along with the accounts on the CPWY website.	
6.0	<p>ANNUAL ACCOUNTS</p> <p>DB advised that the final accounts for 2020/21 had been prepared and no issues had been raised. The accounts are available on the CPWY website.</p> <p>DB outlined that CPWY had set a negative budget for 2020/21 with the aim of reducing the reserves. This negative budget was not fully achieved due to changes in working practices during COVID-19.</p> <p>Work is being done to ensure that the CPWY accounts meet and exceed the PSNC standard. DB thanked Lauren and Kathryn from the CPWY office for their work in the background on finance and with the accounts.</p>	
7.0	<p>CONTRACTOR Q&As</p> <p>There were no questions from contractors.</p>	
8.0	The AGM was closed	