


Agenda

Location:	Village Hotel, Capitol Boulevard West, Tingley, Leeds, LS27 0TS
Date:	Starting at 9.30am prompt – Wednesday 21st September 2022
This meeting is being sponsored by Daiichi Sankyo Ltd 	

Time Specific Agenda Items					
Time	Duration	Purpose	Paper Ref	Action	Lead
11.10am	25 mins	WRITTEN MEDICINE – Ghalib Khan <ul style="list-style-type: none"> CPWY Background Presentation 	T22-09.01a T22-09.01b		AC
11.35am	15 mins	HEALTHIER TOGETHER – Dannie Harding, Caroline Mullins and Dr Victoria Hemming			AC
1.15pm	90 mins	WY PRIMARY CARE AND MEDICINES OPTIMISATION UPDATE <ul style="list-style-type: none"> CPWY Papers <ul style="list-style-type: none"> Access and CPCS Communications Advice Audit Primary Care – West Yorkshire Commissioning Team - Anna Ladd Primary Care – Chris Skelton - Wakefield Medicines Optimisation – Sami Choudhry - Wakefield 	T22-09.02a T22-09.02b T22-09.02c NHS presentation to follow	Standing Item	AC
2.55pm	15 mins	PRESENTATION FROM SPONSOR <ul style="list-style-type: none"> Daiichi Sankyo Limited 		Update	AC

Morning break 10.50am - 11am ** Lunch 12.30pm – 1.15pm ** Afternoon break 2.45pm - 2.55pm

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
1.	WELCOME & APOLOGIES <ul style="list-style-type: none"> Apologies 		Standing Item	MI
2.	COMMITTEE GOVERNANCE <ul style="list-style-type: none"> Members are asked to note the contents of the LPC Code of Conduct and inform the Chair of any changes to their Declarations of Interests Competition Law Compliance Guidelines Attendance list from previous meetings 	F22.09-01 F22.09-02 F22.09-03		MI
3.	ELECTIONS AND APPOINTMENTS <ul style="list-style-type: none"> Officers <ul style="list-style-type: none"> Chair Vice Chair (expressions of interest statements to follow) Finance and Performance Subcommittee <ul style="list-style-type: none"> Vacancy 			RB
4.	MEETING OBJECTIVES <ul style="list-style-type: none"> What are our objectives for this meeting? <ul style="list-style-type: none"> CPWY Individual 		Standing Item	Vice Chair
5.	MINUTES OF LAST MEETING Minutes to be checked for accuracy and then approved.	F22.09-04	Standing Item	AC
6.	MATTERS ARISING AND REVIEW OF ACTION POINTS FROM THE MINUTES	F22.09-04	Standing Item	RB

Free Time Items				
Item	Purpose	Paper Ref	Action	Lead
7.	TRANSFORMING PHARMACY REPRESENTATION (TAPR) PROGRAMME <ul style="list-style-type: none"> PSNC TAPR Launch Craven Committee Size 	F22.09-05a F22.09-05b F22.09-05c	Discussion	DB
8.	UPDATE FROM CPWY AND MO SESSION <ul style="list-style-type: none"> Agenda Presentation 	F22.09-06a F22.09-06b		AC
9.	RISK REGISTER	F22.09-07	Discussion	DB
10.	PSNC UPDATE <ul style="list-style-type: none"> PSNC meeting update: https://psnc.org.uk/psncs-work/the-latest-from-psnc/psnc-meetings/ PSNC blog: https://psnc.org.uk/blog/ 		Standing Item	DB
11.	LPN UPDATE	F22.09-08	Standing Item	MH
12.	CPWY TEAM UPDATES Agenda item for questions or clarifications. <ul style="list-style-type: none"> Services Update <ul style="list-style-type: none"> Data Report Operations Update PCN Update <ul style="list-style-type: none"> Key Messages PQS Achievement CEO Update <ul style="list-style-type: none"> Medicines Shortages 	F22.09-09a F22.09-09b F22.09-10 F22.09-11a F22.09-11b F22.09-11c F22.09-12a F22.09-12b		
13.	CONTRACT APPLICATIONS & AMENDMENTS UPDATE <ul style="list-style-type: none"> Update Report 	F22.09-13	Standing Item	MI
14.	TREASURER'S UPDATE <ul style="list-style-type: none"> Finance Report – Operational Finance Report – Services 	F22.09-14a F22.09-14b	Standing Item	DB
15.	REGIONAL MEDICINES OPTIMISATION COMMITTEE (NORTH) No update has been received.		Standing Item	RB
16.	COMMITTEE MEMBER BLOG <ul style="list-style-type: none"> September – Amanda Smith October - Sab Shah November – Faisal Ali 		Standing Item	RB
17.	CONTRACTOR ITEMS <ul style="list-style-type: none"> None received 		Standing Item	MI
18.	MEMBERS ITEMS <ul style="list-style-type: none"> None received 		Standing Item	
19.	CCA REPORTING QUESTIONS <ul style="list-style-type: none"> Responsibility to complete 		Standing Item	MI
20.	ANY OTHER BUSINESS			
21.	MEETING OBJECTIVES <ul style="list-style-type: none"> Review objectives set at beginning of the meeting 		Standing Item	AC
22.	FUTURE MEETING DATES Meetings will be held at the Village Hotel, Leeds South from 9.30am on: <ul style="list-style-type: none"> Wednesday 16th November 2022 Wednesday 18th January 2022 Wednesday 15th March 2023 			

Daiichi Limited has provided sponsorship to Community Pharmacy West Yorkshire which will cover a 15-minute slot, to discuss their services. Daiichi Limited has had no influence over the meeting agenda or arrangements.

FINANCE & PERFORMANCE SUBCOMMITTEE – CLOSED SESSION				
Item	Purpose	Paper Ref	Action	Lead
23.	MINUTES OF THE LAST MEETING	C22.09-01	Standing Item	RB
24.	APPLICATIONS TO CONSIDER <ul style="list-style-type: none">Healthtime Ltd - Relocation	C22.09-02	Standing Item	RB
25.	RISK MATRIX	C22.09-03	Standing Item	