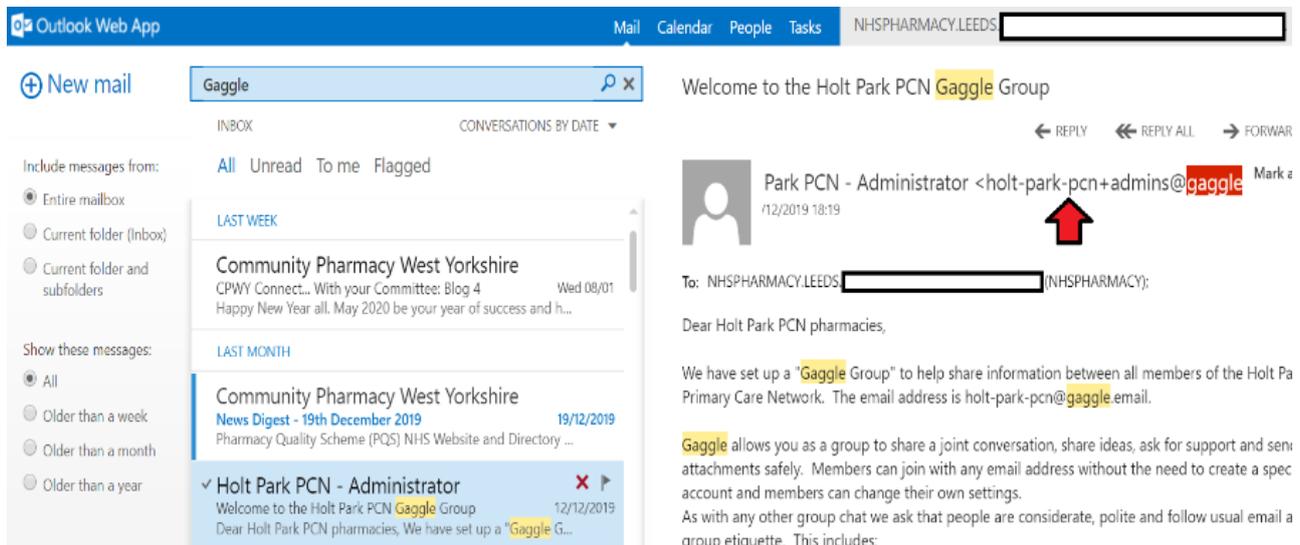


Gaggle allows a group to share a joint conversation, share ideas, ask for support and send attachments.

Community Pharmacy West Yorkshire has set up Gaggle Groups for each PCN. These PCN Gaggle Groups include all pharmacies within a particular PCN area. To find which PCN your pharmacy is aligned with and the Gaggle Group email address for your PCN see the 'Which Primary Care Network is my Pharmacy in?' section of the PCN section on the Community Pharmacy West Yorkshire website [here](#).

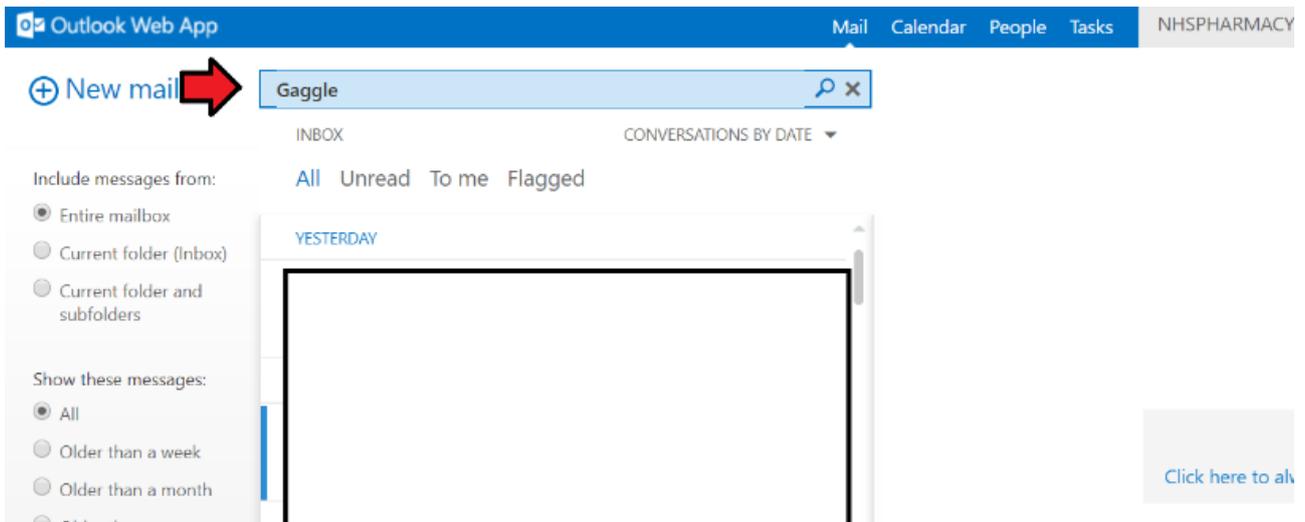
In order to use the Gaggle Group, login to your pharmacy NHSmail account, create a new email using the Gaggle email address and type your email as usual. This will then be sent to all the NHSmail for all the other pharmacies in your PCN.



Community Pharmacy West Yorkshire encourage all pharmacies to send an introductory email (who you are and which pharmacy you are from) to the other pharmacies within their PCN via the PCN Gaggle Group to start the PCN collaboration outlined in the Pharmacy Quality Scheme (PQS).

All pharmacies were sent an introductory email in August 2019. This email included 3 attachments with information including an overview of PCNs, a list of the pharmacies in your PCN and a list of the GPs surgeries in each PCN. This information may have now been superseded and current up to date information is available on our website [here](#).

To find this email, login to your pharmacy NHSmail account and search 'Gaggle'.



All emails sent within your Gaggle Group should then appear. This will include the first introductory email as well as any updates from your PCN lead and any conversations from all participants in the group.

If you can't find this email, please check your trash and spam folders, but if it is still not present, please contact info@cpwy.org.

When you find the emails, open the attachments with the information needed. The attachments may say: "You don't have permission to download files". If this is the case, simply click 'Open in browser':

